

**ACTION MINUTES OF THE REGULAR MEETING
OF THE SANTA ANA WORKFORCE INVESTMENT BOARD
EMPLOYER & CUSTOMER SERVICE COMMITTEE MEETING
SANTA ANA, CALIFORNIA**

January 29, 2008

CALL TO ORDER

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT ADMIN. BLDG.
EXECUTIVE CONFERENCE ROOM
2323 N. BROADWAY
SANTA ANA, CA
8:01 A.M.

ATTENDANCE

COMMITTEE MEMBERS Present:
JOHN DIDION, Chairperson
MIKE HOOD, Vice Chair
BOB FISCHER
DEVINA LACROIX
BUDDY RAY
ANDY WADHERA

Absent:
LEE McMURTRAY

STAFF Present:
FRAN JUTZI, WIB Administration
JUDY CHEN-LEE, WORK Center Coordinator
JAIME LOPEZ, Marketing Coordinator

CONSENT CALENDAR

Motion: Approve staff recommendations on the following Consent Calendar items (Item 1 and 2):

MOTION: Hood

SECOND: Ray

VOTE: AYES:

Didion, Hood, Fischer, Lacroix, Ray and Wadhera

NOES: None (0)

ABSTAIN: None (0)

ABSENT: McMurtray

ADMINISTRATIVE MATTERS

1. MINUTES

Motion: Approve Minutes

Regular Meeting of September 28, 2007

2. ABSENCES

Motion: Excuse the absence of following members from the regular meeting of September 28, 2007: McMurtray and Lacroix.

***** END OF CONSENT CALENDAR *****

BUSINESS CALENDAR

3. PAYMENT POINT REVISION REQUEST

Motion: Approve a three-tiered payment point schedule for vocational training of fifty percent (50%) on enrollment, twenty-five percent (25%) at completion and twenty five percent (25%) at placement to take affect on April, 2008 for private vocational training schools used by the WORK Center.

MOTION: Fischer

SECOND: Ray

VOTE:

AYES: Didion, Hood, Fischer, Lacroix, Ray and Wadhera

NOES: None (0)

ABSTAIN: None (0)

ABSENT: McMurtray

4. REPORT

EMPLOYER SURVEY RESULTS UPDATE- Jaime Lopez, WIB staff, reviewed the results to-date of the Business Services Survey that he has

been conducting. Mr. Lopez also distributed a written report and the actual survey instrument. To date 80 surveys have been completed. Discussion ensued pertaining to the employers who had and had not received referrals on their job orders, as well as how many had actually hired employees from those referrals. The Committee members discussed how the WORK Center could best utilize the results and talked about tracking job orders that were unable to receive referrals, analyze the reasons and fill in any gaps with training. The Committee members requested Mr. Lopez analyze the survey results and determine what area need improvement. The WORK Center Director said the results would be shared with the WORK Center staff to be included in the yearly strategic planning and staff would report back to this committee on the results.

COMMENTS

5. PUBLIC COMMENTS - None
6. STAFF MEMBER COMMENTS – None
7. COMMITTEE MEMBER COMMENTS

Mike Hood asked staff to make copies using both sides of the paper whenever possible.

Bob Fischer asked a question about the City's Housing Element Plan presentation at the last WIB meeting. Mr. Fischer was concerned about the Renaissance Specific Plan; he felt this was an issue that the WIB might want to discuss. John Didion suggested this be a topic at the next Executive Committee meeting as it was an important issue. Fran Jutzi said she was in the process of setting up a meeting with Melanie McCann from Planning and the Employer Assisted Housing Committee and she would invite Mr. Fischer to attend and another members who were interested.

ADJOURNMENT: 9:20 a.m.

Maria Leger
Recording Secretary

Next Meeting: February 26, 2008 at 8 a.m.